



# Position Announcement

<b>Job Title</b>	Sunburst Youth Housing Program Case Manager
<b>Department</b>	Youth Services
<b>Hours</b>	Full-Time, Exempt
<b>Salary</b>	Depending upon degree, licensure and experience

## Position Summary

Under the supervision of the Director of Youth Services, the Case Manager performs a variety of duties related to service planning, coordination and service delivery for 10-15 residents of the Sunburst Youth Housing Project (YHP). YHP is a permanent, supportive housing program for primarily LGBTQ and/or HIV positive transition age youth. Using a client-centered framework, specific duties of the position include services planning, service provision, referrals, group facilitation and case conferences.

## Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- **Education and/or Experience:** A bachelor's degree in psychology, social work or social services related field is required. A minimum of one year of experience in case management with LGBTQ youth, HIV+ youth and youth of color is preferred. A master's degree is preferred. Prior experience working with homeless youth and the foster care and juvenile dependency systems is preferred. Related experience can be substituted for the educational requirement on a year-for-year basis. Prior experience working in the LGBTQ and HIV communities required, preferably in a non-profit setting.
- **Language Skills:** Fluency in English required. Fluency in Spanish preferred.
- **Other Skills:** Must demonstrate competence in working with a variety of diverse populations. Must have excellent interpersonal communication skills. Ability to manage multiple tasks with shifting priorities. Lived experience as a member of a historically under-served community (i.e., low income, communities of color, LGBTQ communities, immigrant communities, etc.) preferred.
- **Computer Skills:** Must be comfortable working in PC/Windows-based environments. Must have proficiency with Microsoft Office, particularly Word, Outlook and Excel. Experience with using electronic health records is preferred.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

**To apply:** send your cover letter, application, and resume electronically to:  
Victor Esquivel – vesquivel@thecentersd.org

Application link: <http://www.thecentersd.org/join-us/employment-application.pdf>

**Please note:** We are unable to accept any phone or walk-in inquiries for this position.  
The San Diego LGBT Community Center is an Equal Opportunity Employer.